

# Media Attendance Policy

The Cystic Fibrosis Foundation provides the option of complimentary access to the North American Cystic Fibrosis Conference and the Exhibit Hall to credentialed members of the media for the express purpose of gathering information to produce news coverage of the 2023 North American Cystic Fibrosis Conference (NACFC), being held in person on November 2-4 with pre-conference sessions being held on November 1. **Media credentials are granted to representatives of news media outlets that provide widely accessible, regularly appearing, original news coverage to professionals and the public.**

Representatives from qualified media outlets must represent the editorial staff, not the advertising or marketing staff of their news organization. Publishers of books and magazines, and representatives of sales, advertising, or marketing departments of publications and broadcast outlets are not considered part of the editorial staff and are not permitted to register as media.

Physicians covering the meeting for a media outlet may register as a regular attendee or as the representative of an approved media organization, but not as both.

The Cystic Fibrosis Foundation reserves the right to adjust the media policy as needed. Contact the Foundation's media relations team at [mediarelations@cff.org](mailto:mediarelations@cff.org) with any questions.

## Press Registration Requirements

All media planning to attend NACFC must register with the Foundation's Media Relations team. Media are asked to submit their registration request to [mediarelations@cff.org](mailto:mediarelations@cff.org) prior to the NACFC registration deadline.

Those approved for media attendance will receive an email with specific instructions about how to register for the event. All press registration credentials are subject to review by the Foundation's Media Relations team.

## Other Guidelines

- **Photography and Video:** Photography, video, and audio recording of any kind for any purpose is prohibited without prior authorization.
- **Social Media:** The Foundation encourages the use of Twitter within embargo restrictions to update followers on the latest news coming from NACFC sessions. The Twitter hashtag for the 2023 NACFC is #NACFC. Media attendees can follow [@CF\\_Foundation](https://twitter.com/CF_Foundation) on Twitter for conference updates.
- **Press Conferences:** Press conferences are prohibited.
- **Interview Requests:** No interviews of Foundation representatives or staff may be conducted without express consent by the Foundation's Media Relations team ([mediarelations@cff.org](mailto:mediarelations@cff.org)).

The Foundation's media relations team will be available to review requests, but cannot guarantee availability of specific spokespersons.

**Violations of press registration:** Registered media may not use their NACFC access to sell products or services to attendees or exhibitors. Media may not distribute promotional materials of any kind during NACFC, including materials related to their respective media outlets. In addition, representatives who have media credentials may not work in any exhibit sponsored by

their publishing companies. Individuals who need to work in an exhibit are required to register as an exhibitor. Media found in violation will lose media credentials for this and subsequent meetings.

## Special Notes

NACFC media credentials:

- Are required for access to the virtual conference website
- Are the sole property of the Foundation
- Are non-transferable (may not be shared)

False certification of individuals as media or paid meeting attendees, misuse of media credentials, assisting unauthorized persons to gain access to any Foundation meeting or co-sponsored symposia event or materials, or any inappropriate or unauthorized conduct will be just cause for:

- Revoking media credentials of any individuals involved
- Expelling all parties involved from the conference website without obligation for refund of any fees

Information regarding media registrants is proprietary. The Foundation does not give, rent, or sell current or past information on NACFC media registration lists, including but not limited to contact information and names.

In addition, individuals who attend or are part of a Foundation meeting or co-sponsored symposia may not engage in any behavior that the Foundation deems to be potentially disruptive to the conduct of the meeting. Violation of this rule is grounds for immediate dismissal from the meeting and/or ineligibility for attendance at future Foundation meetings.

## Embargo Policy

- All science being presented at NACFC 2023 is embargoed and remains confidential/not for public information or release until abstracts are made available on the *Journal of Cystic Fibrosis* website and Science Direct on **Wednesday, Oct. 18, 2023**
- All information to be presented in a livestream presentation at NACFC 2023 is embargoed until the scheduled start time of the presentation or livestream.
- Information included in e-poster presentations are proprietary and confidential. All information is confidential unless express, written consent is granted by the author(s). If consent is granted by the author to release the content of their presentation, the embargo will lift at the start of the session that includes the presentation.
- Members of the media must adhere to the Cystic Fibrosis Foundation's [embargo policy](#) for all abstracts, oral, livestream, or e-poster presentations and cannot break the embargo even if the information is obtained from an outside company or organization. Failure to abide by the embargo policy may result in suspension of media credentials at NACFC 2023 and future meetings and may disqualify violators from receiving advance press materials for future meetings.
- The Foundation reserves the right to adjust the embargo as needed.

The full Embargo Policy can be found online at <https://www.nacfconference.org/About/Policies/>

Any issues not covered in this document are at the sole discretion of the Cystic Fibrosis Foundation staff.

**If you have any questions, please contact Cystic Fibrosis Foundation media relations team at [mediarelations@cff.org](mailto:mediarelations@cff.org).**

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