

EDUCATION RESOURCES

SUBMISSION INSTRUCTIONS FOR CF EDUCATION RESOURCES

Submission Deadline: June 16, 2023; 11:59 p.m. ET

Showcase the education resources you have created at the 2023 North American Cystic Fibrosis Conference (NACFC). These materials can be for inpatient, outpatient or general community education about cystic fibrosis (CF) and in any format, (e.g., print, audio/visual, Web, etc.). Materials submitted will be displayed and included in the CF Education Resources guide, which is updated annually.

The conference will be held from November 2-4 at the Phoenix Convention Center in Phoenix, Arizona. Preconference sessions are scheduled on Wednesday, November 1.

Instructions to submit an educational resource are as follows:

- 1) Fill out a **Submission Form(see enclosed)** which includes:
 - a) Contact person's name, degree, address, phone, and e-mail
 - b) Name of resource
 - c) Identified goal(s) of the resource
 - d) A description of the target audience for the submitted material
 - e) A brief one-paragraph summary of the content
 - f) A brief description of how it is or will be used at your center
 - g) If applicable, contact information and cost of the resource for others to obtain a copy
- 2) Submit **two (2) hard copies** of the educational material (e.g. pamphlet, CD, etc). If it is an online resource, you must include a printout of screenshots of the web pages in addition to the website address.
- 3) Send both the Submission Form and 2 copies of the educational resource via email to resources@cff.org or via mail to: *Melissa Chin, Cystic Fibrosis Foundation, 4550 Montgomery Ave Suite 1100N, Bethesda, MD 20814*

Please note:

- If the educational material is still under development, you may submit two (2) copies of a comprehensive outline of the contents, page proofs, etc., and bring a final copy to the conference for display.
- Questions may be emailed to resources@cff.org.

Deadline for submission is June 16, 2023

NACFC Education Resources Submission Form

SUBMISSION DEADLINE: June 16, 2023

To showcase your CF education resources at the North American Cystic Fibrosis Conference (NACFC), *please complete and submit this form with 2 copies of the education material.* These materials can be for inpatient, outpatient or general community education about cystic fibrosis (CF) and in any format, (e.g., print, audio/visual, Web, etc.). Materials submitted will be displayed and included in the CF Education Resources guide.

Name:

Degree(s):

Institution/CF Care Center:

Address:

Phone:

Fax:

E-mail:

Name of document for submission:

Document in development: ☐ YES ☐ NO

Goal(s) of the resource:

Describe the target audience for the submitted material:

Format of materials:

☐ Poster

☐ Web based

☐ Other

☐ Book, pamphlet, etc.

☐ Game

☐ Video

☐ Notebook

Briefly describe in a paragraph a summary of the content:

Briefly describe how it is or will be used at your center:

Please, provide the contact information and any costs if others want copies:

Submit To:

Melissa Chin, Cystic Fibrosis Foundation, 4550 Montgomery Ave Suite 1100N, Bethesda, MD 20814

**** Remember to submit TWO (2) copies of the education material (e.g., pamphlet, CD, etc.) with this form.**