



Instructions for Submitting Case Summaries for Consultation Clinics

Consultation Clinics will be held on Saturday morning, October 24, from 7:30 a.m. – 8:45 a.m.

Interesting, puzzling or problem cases in CF may be submitted for these sessions. Case summaries will be reviewed, and five cases will be selected for presentation in each session. **One author** per selected case will receive **25% discount toward registration**. Consultation Clinics will focus on:

- 1) Clin: CF in Developing Countries
- 2) Nrs: Ethical Dilemmas & Addictive Behavior
- 3) Ntr-Clin: GI/Nutrition
- 4) PT&RT: The CF Athlete: Exercise & Nutritional Considerations
- 5) SW/PSYCH: Managing in the Moment - Crisis Interventions

The conference will be held October 22-24, 2020 at the Phoenix Convention Center in Phoenix, Arizona. Preconference sessions are scheduled on Wednesday, October 21.

A submission should consist of a **one-page** summary and a cover letter.

The summary **must** include the following:

- A **heading**, including a **descriptive title** and the presenter's name, institution, city and state;
- A brief history and an examination and laboratory report;
- A list of issues to be discussed (*Note: summaries submitted without clearly-defined discussion points will not be considered for presentation*); and
- Details on what the presenter hopes to learn.

The cover letter **must** contain the following:

- The presenter's full name, degree, mailing address, email and phone number;
- Confirmation that the case is being submitted as a Consultation Clinic session; and
- Specification for which of the five sessions (noted above) it is being submitted.

Please note:

- Only one presenter per case is allowed.
- **Do not** include tables, graphs, growth charts, X-rays, slides, etc. with the submission.
- The CFF and the review committee reserve the right to reassign cases to different sessions.
- Summaries of cases selected for presentation will be available to NACFC attendees, however, all patient identifiable information will be blacked out.
- Submissions should be sent as **one** Microsoft Word attachment (that includes both the cover letter and the actual submission) via email to nacfc@cff.org.
- Five minutes for case presentation and five minutes for discussion will be allotted for each presentation.
- Slides to accompany presentations in these sessions must be prepared using PowerPoint.
- Results of the case selection process will be announced in late-June via email.

Deadline for submission is June 12, 2020

Submit summaries to: NACFC@cff.org

We Look Forward to Your Submission!